

FEE EXTENSION FORM

This form is to be completed and submitted if you are unable to pay your tuition fees by due date indicated on your payment plan.

Please note that a processing fee of \$150 is applicable along with this form

STUDENT & COURSE DETAILS

STUDENT NAME:
DATE OF BIRTH:
STUDENT ID NUMBER:
PRIMARY PHONE:
EMAIL ADDRESS:
COURSE:

FEE EXTENSION REASON

Fee Extension Date	New Due Date:
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I declare that:

- the information I have provided best describes my circumstances
- If my application is approved, I will ensure that the fees will be paid on or before the agreed payment date.
- If I fail to make full payment by agreed date, I understand that I am liable to pay late fees of \$50 per week and VTI may cancel my enrolment.

Student Signature:	Date:
Approved by:	Date: